



St William of Perth Catholic Primary School

Minutes of a TEAMS Meeting of the Full Governing Body held on Thursday 3 July 2024

Present: Ms Lorraine O’Hara (Chair), Mrs Caroline Smith, Mr Geoff Lamb, Mr Dan Brent, Ms Jemma Routledge, and Mr James Willis (Headteacher).

In Attendance: Mr Geoff Mills, Clerk to the Governing Body.

| Item | Main Discussions | |
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| | <p>The meeting commenced 5.00 PM.</p> <p>Mr Willis led opening Prayers.</p> | |
| 1. | <p>Welcome and Apologies for absence. Apologies from Giuliana Capone were submitted and approved.</p> | |
| 2. | <p>Declarations of Business Interests. Mrs Lorraine O’Hara made a declaration of interest as the company she works for undertakes the annual maintenance of the school boiler.</p> | |
| 3. | <p>Notification of Urgent Items None for this meeting.</p> | |
| 4. | <p>Minutes</p> <p>(i) Meeting of the FGB held on 7 March 2024 The Minutes for the meeting of the FGB held on 7 March 2024 were unanimously approved and signed by the Chair as a true record.</p> <p>(ii) Extra-Ordinary Meeting of the FGB held on 2 May 2024</p> <p>(a) Approval of the unrestricted Minutes - The unrestricted Minutes for the Extra-Ordinary meeting of the FGB held on 2 May 2024 were unanimously approved and signed by the Chair as a true record.</p> <p>(b) Approval of the confidential Minutes - The confidential Minutes for the Extra-Ordinary meeting of the FGB held on 2 May 2024 were unanimously approved and signed by the Chair as a true record.</p> | |

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| | <p>(iii) Approval of the Minutes for the following committee meetings:</p> <p>(a) Finance and Staffing Committee – 13 May 2024 - The Minutes for the meeting of the Finance and Staffing Committee held on 13 May 2024 were unanimously approved and signed by the Chair as a true record.</p> <p>(b) Curriculum Committee – 4 June 2024 – The Minutes for the meeting of the Curriculum Committee held on 4 June 2024 were unanimously approved and signed by the Chair as a true record.</p> <p>(c) Buildings and Health and Safety Committee – The Minutes for the meeting of the Buildings and Health and Safety Committee held on 4 June 2024 were unanimously approved and signed by the Chair as a true record.</p> <p>Matters Arising - Staff Room Improvement – At its meeting on 4 June 2024, the Buildings and Health and Safety Committee had agreed to the Headteacher proceeding with proposals to undertake improvements to the Staff Room. These improvements would have benefits for morale and wellbeing of staff, and also the new equipment could be used to support Food Technology lessons.</p> <p>Based on the estimated costs that had been previously agreed by the Buildings and Health and Safety Committee, the FGB unanimously agreed to approve this project, and authorised the Headteacher to agree the final design and costs in consultation with the Chair of the FGB.</p> | |
| 5. | <p>Additional Questions None for this meeting.</p> | |
| 6. | <p>Academisation Update – <i>Oral report by the Headteacher.</i></p> <p>The Headteacher said, he had submitted in May 2024 the school’s part of the Academy Order to the DFE, but for unknown reasons it had only just become apparent that the KSCP Trust was yet to submit its part of the Order. He said, the Trust was now doing this as a matter of urgency, and he expected this situation would be resolved in the near future.</p> <p>Current expectations were, that the full process could be completed by Christmas 2024. However, that could yet roll over to Easter 2025.</p> | |
| 7. | <p>Headteacher’s Report</p> <p>(a) Headteacher’s report</p> <p>In presenting his report the Headteacher highlighted the following:</p> <p>Class Organisation: There were currently 208 pupils on roll.</p> <p>Staffing</p> <p>Mr Parr has been appointed the Deputy Headteacher of English Martyrs and would take up this post in September. The governors had previously agreed to Mr Parr working one</p> | |

day a week in his new school from Term six. Mrs Masters will cover Year 3 in his absence during this period.

Mrs Karen Tong had been successfully recruited as the school's new Deputy Headteacher and would take up her post from September. Mrs Tong had extensive experience in leading on RE and Literacy as well mentoring students. She had visited the school to undertake transition and would continue to visit during Term six.

Following interviews at which the Governing Body was represented by Mr Brent, the following appointments had been made:

Head of EYFS – Miss Dormedy

Head of Key Stage 1 – Mrs Kelly

Head of Key Stage 2 – Mrs Routledge

The Headteacher said, these appointments would build on the experience of these teachers, who would play a key part in leading the school forward.

The meeting then noted the other staffing changes as detailed in the Headteachers report.

The Headteacher said, he would be writing to parents in the next day or so to bring them up to date with all the staffing changes which have recently taken place.

ECT

In reviewing this part of the Headteachers' report, Governors noted the following:

ECTs have continued to have weekly one-day release time. The school engages with the Thames Gateway teaching school provider to provide ECT and mentor training. In addition, ECTs have regular weekly meetings with their mentors during school time. Mentors have been given release time to undertake mentor training and mentor duties. ECTs continue to have regular observations to assess progress towards meeting teaching standards.

Teaching Responsibilities

Noted.

Staff Training

In reviewing this part of the Headteachers' report, Governors noted the following:

The Headteacher said, he was undertaking a professional development leading to a National Professional Qualification for Executive Leadership. He had also completed a KS2 Test Administration Guidance course.

Jemma Routledge had attended a KS2 Writing Moderation Workshop, and Miss Kelly had attended a Phonics administration guidance session.

The Headteacher said, teachers had attended Deanery Subject leader Meetings. The Headteacher took the opportunity to advise the FGB that Fr Neil has indicated he wishes to be more involved in school activities, but at present he is very busy with his other parish duties. The Headteacher suggested that the new RE Coordinator could speak to Fr Neil about the work the school would be doing on RE in the future so he can be kept informed and engaged in this key area of school life.

In answer to a question from a Governor about Trauma Training, the Headteacher said the member of staff who had been undertaking this training had left the school. He said, the school did not have many children with these kinds of issues but he recognised this was a key area and he was talking to a member of staff about them possibly undertaking this training.

In answer to a question from a Governor about ELSA training, the Headteacher said, currently there was TA who had undertaken this training, but as detailed in the School Development Plan, he would be arranging for more staff to be trained. In answer to a question from the Chair about whether some of the ECHP funding could be used to off-set the costs of this training, the Headteacher said in time that would be a possibility.

Monitoring

In reviewing this part of the Headteachers' report, Governors noted in particular the following:

The Headteacher placed on record his thanks to Mrs Smith for coming into school in order to observe the administration of the KS2 SATS (Paper 1 arithmetic). Her report was included in the agenda for this meeting under Item 12.

The Local authority had undertaken a SATs monitoring visit to ensure all materials were securely stored.

School Development Plan

In reviewing this part of the Headteachers' report, Governors noted in particular the following:

The Headteacher said, the SLT had reviewed and agreed objectives and targets for the next Academic Year as follows:

Outcomes

- To improve combined reading, writing and maths so that 70% of pupils by the end of KS2 to achieve expected and above national outcomes in each individual subject.
- To improve KS1 outcomes to be above national benchmarks in individual subjects
- Closing the attainment gaps for our SEND pupils

Quality of Education

- Ensure opportunities for greater depth learners in all lessons. To develop teachers' ability and confidence in planning and teaching for the more able.
- Ensure the curriculum includes more creative and challenging activities to deepen pupils' knowledge and understanding and practice core skills – by focusing on developing application of independent learning skills
- To develop the curriculum further in order to build more substantial cross curriculum links so pupils are learning in depth across the curriculum.
- To raise the profile of oracy across all areas of the curriculum and throughout the school.

- To increase the school's capacity for the provision of extra-curricular learning activities (E.G After school clubs)

Behaviour and attitudes

- To begin to develop and explore emotional regulation strategies across the school to support pupils identified with emotional and anxiety needs
- To create a profile of a St William of Perth child so that all pupils have a common vision to aspire to. Clear expectations.

Personal development

- Parish school link. To extend and deepen links between the school and parish community in order to create more awareness amongst the children of our local community (Catholic social teaching – solidarity).
- Train teaching assistants to be a trauma informed practitioner in order to support children with trauma and childhood ACEs.

Safeguarding

- New DSL trained and inducted as a Deputy DSL to support DSL
- Management systems for identifying and recognising low level concerns embedded and understood across school community
- To develop children's awareness of the term of bullying and ways to prevent and report concerns if they are worried about any child-on-child issues.

Leadership and Management

- Induction of new DHT and curriculum lead
- Professional development for middle leaders. Head of KS1 and Head of KS2 to undertake a NPQ training programme on leading teaching.
- Programme of whole school professional development (Agreed focuses) – instructional coaching opportunities to raise teaching and learning from good to outstanding.

Attendance

The Headteacher said, attendance continued to be monitored, and currently stood at 95.4% which was above the government target, and therefore very pleasing.

Weekly attendance awards to promote good attendance continued - Punctuality pup and the attendance ted (*celebrate the class with best attendance and least late marks*).

The Headteacher said, he would prepare for the first meeting of the FGB in the new academic year, an analysis of orange slips issued during the course of this academic year.

Safeguarding

In reviewing this part of the Headteachers' report, Governors noted in particular the following: The school continued to work with and share information with other professional agencies that are supporting families:

In answer to a question from Governors about the seven recorded Safeguarding incidents, the Headteacher said whilst these events needed to be recorded, they

were not overly significant and did not all relate to individual children. All the events had been effectively dealt with by staff.

CPD

In reviewing this part of the Headteachers' report, Governors noted in particular the following:

NSPCC stay safe talks had been led by the school's Deputy DSL, and Life to the full relationship lessons have taken place.

In answer to a question from a Governor about the teaching of relationships and sex education, Jemma Routledge said, the school undertakes lessons in this and related subjects in accordance with the DFE guidance and as appropriate the teachings of the Catholic Church

Fixed Term Suspensions and Exclusions

Since the last meeting of the FGB there have been no suspensions or exclusions.

Racists Incidents

The Headteacher reported there had been one racist incident logged at the school since the last meeting of the FGB which, in consultation with the respective parents had been satisfactorily resolved.

Behaviour

The Headteacher said, behaviour continued to be good throughout the school and any minor incidents were dealt with effectively by the staff in collaboration with parents. The golden rules and orange slip policy continued to prove effective. The school ensured children were aware of e-safety by promoting and displaying SMART posters in classrooms.

Well-being

The Headteacher said, the school had re-subscribed to the employee well-being service - Care First. Insets in lieu provided for Staff to attend a Cinema night and to compensate them for staying late.

The inset-day on Friday 19 July 2024 was planned to be a 'party' event to celebrate school successes and thank the staff for all their hard work over the past academic year. The School Governors had also been invited to attend this event.

Links with Parents

In reviewing this part of the Headteachers' report, Governors noted in particular the following:

The school continued to offer many opportunities for parental engagement across the school. Parent engagement remained high and they had responded positively to

opportunities to visit the school. Parent teacher consultation meetings had taken place for all year groups at the end of March and parents continued to be invited to class assemblies. Governors noted that the Headteacher was disappointed that so far, he had not been able to get sufficient numbers for a Year 6 residential trip proposed for May 2025.

Charity Information

Noted, with thanks to those who had involved themselves in the charitable activities and fund-raising events that were run within the school.

Wrap-around Care

The Headteacher said, the Breakfast club continued to be very popular.

In answer to a question from a Governor about the level of income, the Headteacher said, due to its popularity, the expenditure on setting up the Breakfast Club had been re-couped and it was now generating an income stream for the school.

A meeting had been arranged with Medway Council about the possibility of setting up an after-school club, and that would hopefully lead to the LA providing some funding for this.

In answer to a question from a Governor about how the after-school club would be staffed, the Headteacher said ideally, he would prefer the club run by staff from the school, but that may not be possible. Ensuring the club was operated by dedicated staff who had, for example, knowledge of safeguarding issues would be essential.

Attainment Figures

These were noted as they had already been the subject of detailed discussion at the last meeting of the Curriculum Committee.

In answer to a question from a Governor about the lower figures for writing recorded in the month of March, the Headteacher said, in the run up to pupils doing SATS the school had been focusing on reading, English and maths. Now all the SATS were finished it was turning its focus on writing.

Results/Data Information

It was agreed to hold a meeting of the FGB on Monday 15 July 2024, commencing at 4.15 PM, in order to receive a report from the Headteacher summarising the 2024 results for both Key Stage 1 and Key Stage 2.

SEND

The information relating to SEND Pupils was noted as it had already been the subject of detailed discussion at the last meeting of the Curriculum Committee.

The Headteacher said, the number of SEN pupils in the school was increasing, and there were now six pupils who had an EHCP. The Headteacher said, the school continued to provide all of its SEN pupils with a safe and inclusive educational environment. The school had undertaken a successful visit to “Kidszone” and was now looking at the possibility of visiting a farm, which catered specifically for children with SEN needs.

SEN Nurture Room

As previously reported, the school was in the process of developing the old ICT suite into a ‘nurture room’ to act as a space for children in the school to access as and when they need it. The space was taking shape, with some resources already placed in the room and children accessing it as and when needed. The Headteacher said, when completely up and running, the Nurture Room would be an invaluable resource to the school.

Outside Agencies

In reviewing this part of the Headteachers’ report, Governors noted in particular the ways in which the school continued to use outside agencies to support parents of, and children with SEND.

Transition

Governors noted the comprehensive arrangements the school had in place to ensure the smooth transition of the current Year 6 cohort into secondary education.

They also noted the arrangements the school had in place for welcoming and supporting new pupils into the school, especially those who had SEN needs.

Pupil Premium Report

In reviewing this part of the Headteachers’ report, Governors noted in particular the following:

The number of PP pupils had been steadily increasing over the last year. Currently the school had eighteen children on the pupil premium register. That represented 9% of the school role.

Curriculum Reports from the Teachers

RE

In reviewing this part of the Headteachers’ report, Governors noted in particular the following.

The school had enjoyed another successful term in RE, and had marked significant feast days, with a Mass for the whole school as well as classroom learning. In addition, the school continued to have its Collective Worship and whole school Liturgies.

Easter events had been arranged to help prepare the children for this important liturgical celebration, including Year 3 and 4s Passion Play performance which was very well

received by all. In addition, Year 6 led a station of the cross service. Children in KS2 were also given the opportunity to sacramentally prepare themselves for Easter by attending services of reconciliation. We enjoyed our Marian Procession to mark the month of May. The term finished by celebrating Mass for the school's patron, St William of Perth. The school has received a class set of rosaries from the Catenians to help children pray the rosary.

There has been an Inset session where staff discussed Diocesan expectations for the Teaching and Learning of RE, based upon the Inspection Handbook.

Plans for the celebration of the 50th Anniversary of the school have been undertaken, and Bishop Paul Hendricks will celebrate the Mass celebrating the school's 50th anniversary on Friday 27th September 2024.

The Headteacher said, he believed the appointment of Mrs Tong as Deputy Headteacher would see her bring into the school a renewed emphasis and focus on RE as a subject. He said as part of introducing an understanding of different faiths, the school was making arrangements for some pupils to visit a mosque and learn about some of the teachings of Islam.

Music

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

The Headteacher said, the funding arrangements for music would be changing, with it in future being controlled by the Kent Music Hub. He said he was uncertain what impact, if any this change would have for music provision within the school, and it would be a matter of time to see how the changes unfold.

PSHE/RSE

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

A group of children from the School Council for Years two to six had been on a very successful visit to the House of Parliament where they had learnt about British values including the rule of law and democracy.

Mathematics

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

The Headteacher said, the Numeracy lead had undertaken Maths book monitoring, across all Year groups. He said the school have identified the need to coach newer members of staff so as to ensure they were not being overly reliant on the worksheets provided by the White Rose scheme, and ensuring they were still differentiating effectively and challenging more gifted students.

This Term the school had had a Maths Inset day where staff audited resources and divided more central resources out to classes where required. In addition to this, all

shared resources had now been labelled using the widget system so it was accessible for children of all reading abilities to read.

In answer to a question from a Governor as to whether staff and pupils were all up to date with Maths Mastery, the Headteacher said, using the White Rose scheme the school was geared towards the Maths Mastery approach. He said he thought staff were more confident in delivering maths lessons, and as the figures showed, attainment across the school was improving.

Literacy Curriculum

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

The Headteacher said, all staff had received up to date phonics training. The schools Read-Write Inc Trainer in April who had spent the day spent the day working with the Deputy Headteacher and then working alongside the staff. The Trainer observed phonics lessons and worked alongside them coaching and modelling. That had helped to upskill staff in the teaching of phonics. The Phonics tracker had been updated and the Headteacher said he had looked closely at how as a school it can best support its lowest readers. The subscription to the RWI online materials ends this November, this was something to consider moving forward, as the materials had proved to be very helpful. The school had created an Action Plan moving forwards for this.

The Headteacher said, the literacy lead had attended the Catholic school's English leaders meeting- this had been a useful opportunity to pool ideas. Suggestions to potentially action included creating an opportunity for a greater depth learning day across the schools as well as a school newspaper club.

The Chair said she supported the idea of creating a school newspaper, and suggested publishing an edition which was aligned to the school's 50th Anniversary celebrations. The Headteacher said he welcomed this suggestion which he would see how best this could be done.

World Book Day

The Headteacher said, the school had raised the profile of reading and pupils made effective use of the school library throughout World Book Day events, which ran all week, and had been enjoyed by all.

Approximately £50 per class was raised and this will be used to supplement the school and class libraries.

Poetry by Heart

The school's third Poetry by Heart event was very successful and had raised the profile of poetry yet again. Participants from EYFS to Y6 had taken part and four entries had been submitted to the national competition.

EYFS

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

The Headteacher said, Sharon Murray had come into the school to provide him and Miss Kelly with training about developing the play-based approach to learning in Year 1 with continuous provision.

In answer to a question from a Governor about Home visits, the Headteacher said, these visits are being undertaken for the children starting at the school this September. This had allowed staff to gather important and useful information about home life. Nurse visits may still be an option too.

Computing and ICT Curriculum Report.

In reviewing this part of the Headteachers' report, Governors noted the range of actions and activities that had been undertaken since the last FGB meeting.

PE

In reviewing this part of the Headteachers' report, Governors noted in particular the following.

The Headteacher said, the new PE scheme "Get Set PE" had been ordered and he was looking forward to using this from the beginning of next year. The Scheme would hopefully make assessing PE easier for all staff with clearer outcomes that the children needed to make.

A new after school Club for Karate had been started, and this was taking place on Wednesday afternoons.

Year 6 had undertaken a creative dance project before Easter as part of the ultimate Disney school trip competition. That had helped develop teamwork skills as well as providing exercise as part of a healthy lifestyle activity. Year 4 swimming lessons had been undertaken, led by the Headteacher and Miss Routledge. The school continued to engage fully in the Medway Youth Games competitions to provide children with competitive sporting opportunities. New sporting equipment has been purchased to replenish stocks.

The Headteacher updated Governors on action being taken to use Sports Funding to pay a TA, who was already a member of staff, and was a qualified swimming instructor, to lead on sports activities across the school.

In answer to a question from a Governor about the general provision of afternoon Clubs, the Headteacher said, he was intending to look at revamping some of this provision. He was also going to look at the possibility of extending swimming lessons for pupils in Year 3.

Creative Curriculum

In reviewing this part of the Headteachers' report, Governors noted the range of actions and activities that had been undertaken since the last FGB meeting.

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| | <p>It was particularly noted that the school was engaging with Rochester Cathedral with regards to <i>Draco Roffensis: The Rochester Dragon</i> project. This was an Art and DT project inspired by illuminated artwork found within the pages of Textus Roffensis. The project was commemorating 900 years of Textus Roffensis, and each child the school would emboss an individual scale which would be added to a 15m dragon sculpture exhibited across the summer months.</p> <p>Forest School</p> <p>In reviewing this part of the Headteachers’ report, Governors noted the range of actions and activities that had been undertaken since the last FGB meeting.</p> <p>The Headteacher reported that unfortunately, a tree had fall down within the Forest School site, as well as some other trees at the edge of the site partially coming down. The fallen tree had now been removed by Medway Landscaping, who also cut down parts of the other trees. He said, he was still concerned about a number of other trees within the Forest School site so was waiting for a visit from a tree surgeon to assess the site. As a result, Forest School sessions for Years 2 and 3, which were due to take place this term, had had to be postponed until the school was certain that the site was safe to use. Governors noted the teaching and funding arrangements the Headteacher had put in place to ensure there was some continuation of the Forest School being used.</p> <p>Science Report</p> <p>In reviewing this part of the Headteachers’ report, Governors noted the range of actions and activities that had been undertaken since the last FGB meeting.</p> <p>Governors then placed on record their thanks to the Headteacher for his comprehensive report.</p> <p>(b) Parent Survey - Spring Parent Questionnaire Results 2024</p> <p>The Headteacher presented the results of the recently conducted Parent Survey for Spring 2024. He said looking through the findings of the survey it could be seen that overall, it showed parents had a very positive view of the school and were supportive of what it was doing to provide a safe and encouraging teaching environment for their child. There had been more detailed discussion of the Survey at the meeting of the Curriculum Committee held on 3 June 2024.</p> <p>Governors welcomed the overall findings of the Survey and placed on record their thanks to the Headteacher and his staff for all their hard work across the school, which was reflected in the positive outcomes arising from this Survey.</p> | |
| 8. | <p>Finance</p> <p>The total budget projected for the next Financial Year was some £977,110.00, with one of the biggest expenditures being the financing of increases in staff salary costs.</p> | |

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| 9. | <p>DFE Guidance Maintained schools’ governance guide: summary of changes.</p> <p>Governors noted that the DfE had withdrawn the Governance Handbook and replaced it with new guidance which included a change of format and a more streamlined approach. A summary of the most relevant changes had been circulated with the agenda for this meeting, and a copy of the full guidance had been circulated to Governors on 28 March 2024 via Governor Hub.</p> | |
| 10. | <p>Keeping Children Safe in Education – 2024</p> <p>A summary of the most relevant changes had been circulated with the agenda for this meeting with a copy being placed on Governor Hub.</p> <p>All Governors were invited to attend the school Inset day taking place on Wednesday 4 September 2024, when a training session on Safeguarding/ Keeping Children Safe in Education would be taking place commencing at 3.30 PM.</p> | |
| 11. | <p>Policies for Approval</p> <p>The following Policies were noted and unanimously approved:</p> <p>(i) Home Visit Policy</p> <p>(ii) Admissions – Policy and Procedures</p> | |
| 12. | <p>Governor Monitoring Visits.</p> <p>Governors noted with thanks the following monitoring report.</p> <p>Year 1 Phonics Information Meeting (<i>Caroline Smith</i>)</p> | |
| 13. | <p>Governor Training</p> <p>Courses were available to Governors via the link they have been sent to the National College website. Once a course had been completed, Governors were reminded of the need to update their individual training record on Governor Hub.</p> | All |
| 14. | <p>Governor Appointments</p> <p>The FGB noted that its numbers were still down on what they should be, but all efforts to recruit additional Foundation members was proving to be very difficult.</p> | |
| 15 | <p>Meeting Dates – A meeting of the FGB would be held on Monday 15 July 2024, commencing 4.15 PM on order to consider and approve a report from the Headteacher on the school’s final Key Stage 1 and Key Stage 2 results for this academic year.</p> <p>Meeting dates for Academic Year September 2024 to July 2025 – To be confirmed.</p> | |
| 16. | <p>Review of the Meeting and Confidentiality</p> <p>Governors agreed that they had satisfactorily dealt with the items discussed at this meeting, and that there were no matters which needed to be recorded as confidential.</p> | |

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| 17. | Closing Prayers were led by Mr Willis. The meeting ended at 7.30 PM | |
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ACTION POINTS

| Item No. | | By When |
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| 4 | Matters Arising - Staff Room Improvement – Based on the estimated costs that had been previously agreed by the Buildings and Health and Safety Committee, the FGB unanimously agreed to approve this project, and authorised the Headteacher to agree the final design and costs in consultation with the Chair of the FGB. | HT and FGB Chair |
| 7. | <p>Orange Slips - The Headteacher would prepare for the first meeting of the FGB in the new academic year, an analysis of orange slips issued during the current academic year.</p> <p>Results/Data Information - a meeting of the FGB would be held on Monday 15 July 2024, commencing at 4.15 PM, to receive a report from the Headteacher summarising the 2024 results for both Key Stage 1 and Key Stage 2.</p> <p>School Newspaper – The FGB supported the idea of creating a school newspaper, and suggested publishing an edition which was aligned to the school’s 50th Anniversary celebrations. Therefore, the Headteacher was asked to consider how best this be achieved.</p> | <p>HT</p> <p>HT</p> <p>HT</p> |

Signed Chair.

Date: